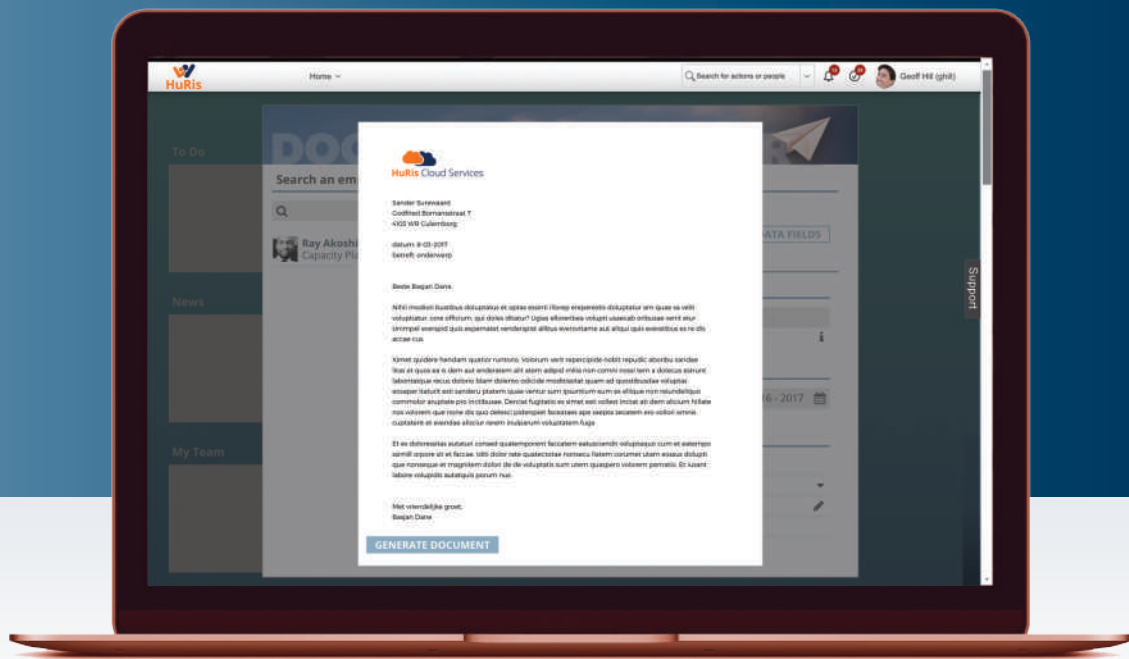# HuRis Cloud Services
DOCUMENT MANAGER

an **SAP SuccessFactors** ♡ add-on

With our **Document Manager** for SuccessFactors you can create and save your contracts and other documents faster and easier, saving you a lot of time!

You can even have your documents automatically generated, digitally signed and stored in the digital personnel file! Templates can be easily maintained in your familiar Office environment with all flexibility and the real time data from SuccessFactors will be merged automatically in the right documents.

HuRis

Documents are stored within our **Document Manager** with the right retention periods and will be automatically deleted after the expiry date. You no longer have to worry about not complying with the legislation.

FEATURES AND BENEFITS

- ✔ Integration with DocuSign and ValidSign for digitally signing your documents
- ✔ Mass generation
- ✔ Event driven generation of document
- ✔ Easily manage templates in your familiar MS-Office environment
- ✔ Using dynamic fields, images and calculated fields
- ✔ Different templates for different user groups
- ✔ Generate in Word or PDF, sending it via email, your signing provider and saving documents directly in the personnel file
- ✔ Using the real time data of SuccessFactors and based on the Role Based Permissions of SuccessFactors
- ✔ Configuration of flexible retention periods
- ✔ Extensive search options
- ✔ Mass upload of documents